

**A.G. & S.G. SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE  
(AUTONOMOUS), VUYYURU - 521 165**

(An Autonomous College in the Jurisdiction of Krishna University, Machilipatnam)

**Office of the Controller of Examinations**



**Annual Report  
2019 - 2020**

Principal

Adusumilli Gopalakrishnaiah & Sugarcane Growers  
Siddhartha Degree College of Arts & Science,  
Vuyyuru-521 165, Krishna District.

**Annual Report of Controller of Examinations  
Academic Year (2019-2020)**

**A.G. & S.G. Siddhartha Degree College of Arts and Science, Vuyyuru.  
(An Autonomous College in the jurisdiction of Krishna University, Machilipatnam)**

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## 1. Introduction

The Office of the Controller of Examinations was established in accordance to the UGC Regulations for Autonomous Institutions in the year 2012 after the college was conferred the autonomy status. The institution is also affiliated to the Krishna University and adheres to the norms prescribed by the University relating to Choice Based Credit System, (CBCS), the computation of Grade Point Average, (GPA), Cumulative Grade Point Average, (CGPA), and the ten point Grading Scale. The CBCS was adopted in 2015 since autonomy. The Degree is awarded by the Krishna University on completion of the academic programme.

The 'autonomous' status grants the Institution a considerable degree of flexibility with regard to the introduction of new courses, Value added courses, Diploma courses, revision of existing courses through enrichment of the curriculum, methodology of evaluation which are exercised after being approved by the Board of Studies and the Academic council.

### **Conduct of Board of Studies, Academic Council, Finance Committee and Governing Body Meetings:**

Each department constitutes the Board of Studies as per the UGC regulations for Autonomous Institutions. Regular Meetings of the Academic Council, Finance Committee and Governing Body are held every year.

### **MISSION:**

To ensure quality sustenance in the evaluation process imbibing the principles of transparency, validity, accountability, timeliness, efficiency and effectiveness contributing to the attainment of the mission and vision of the College.

### **The key functions of the COE office covers the following areas.**

**a. Examinations:** After the Board of Studies and Academic Council meetings, the list of courses along with the syllabus is forwarded to the departments. Course codes are framed for new courses for the preparation of the subject matter. Communications are sent to the External examiners for Question paper setting. Time-table for examinations are communicated and condonation list, Hall-tickets, Attendance sheets and all other examination related documents are generated through SPSR Software. Valuation and Examination Passing procedure is also planned.

**b. Data Entry:** The COE staffs maintain the soft copies of student data, right from entry level until completion of the course. They compile, verify and maintain the student data programme wise for each year. The relevant data of the outgoing batches is forwarded to the Krishna University as a Hard copy. The graduate list and the Rank list for UG and PG is prepared by the COE office every year. The Provisional Certificate is issued by the Krishna University The Degree Certificates are verified and collected from Krishna University to be issued to candidates. This office works along with an external partnering software agency, (SPRS 2013), for all software applications and automation.



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**c. Record Maintenance and Verification:** Student academic records since 2012 are maintained in the form of hard bound registers. Applications relating to student verification are attended to by the COE staff by physically verifying the student data with the records. Transcripts are issued to students for their higher education abroad after proper verification of the student's records.

**d. Finance Section:** Proper records are maintained for the Honorarium and remuneration paid for all examination related services.

**e. Student Grievance and Enquiry Section:** Students not satisfied with their examination score can apply for revaluation within a period of 10 days from the date of declaration of results. Current and previous batch students submit their request/application/queries at the COE office which would be addressed by the COE office within a reasonable time.

**f. Storage and Disposal:** Answer scripts of students are preserved for three years and later disposed to UPS (Universal Print Systems) along with other used papers under Wellbeing Out of Waste (WOW), a National Recycling initiative taking into account eco-friendly practices.

The college offers 10 UG and 3 PG academic programmes. The prime responsibility of planning and conducting both Continuous Internal Assessment and End Semester Examinations for all UG and PG academic programmes is executed by the COE office in a centralised, systematic and transparent manner. Examinations are planned as per the academic calendar released in the beginning of the academic year. The COE reports to Principal and is assisted by the Additional Controller of Examinations and Support staff. The COE office is fully automated and is provided with the necessary infrastructure for its effective functioning.

The COE prepares the schedule of Examinations which are communicated to the Heads of the Department and students through Institutional email ids, whats app groups and website. The annual report provides a comprehensive overview of the activities of the COE office.

The Office of the COE remained vigilant towards the risks and challenges stemming from the pandemic Covid-19 and in response all examinations were held as per standard guidelines. Valuation of answer scripts were done by External for UG students. Both external and internal valuation is done for PG students. COE office takes the earnest efforts in the interest of the students and remains committed to extend all kinds of support to students.

## **2. Initiative Drive:**

Several initiatives were launched as the situation of Covid-19 pandemic required continuous focussed attention. More changes have occurred around new guidelines relating to conducting examinations based on UGC Academic reforms in Higher Education Institutions, Outcome based education and Bloom's Taxonomy was implemented. The Departments framed their programme outcomes and course outcomes in tandem with the Institutional outcomes and the same are approved in the respective Board of Studies meeting. The Internal Quality Assurance Cell (IQAC) organised orientation programmes for faculty members to measure the PO's / CO's. Internal valuation and end semester examinations are structured around the attainment of the PO / CO.



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### 3. Dates for Payment of Examination Fees

Particulars	Odd Semester	Even Semester
UG	SEM I : 05.09.2019 to 30.09.2019 SEM III : 07.09.2019 to 30.09.2019 SEM V : 09.09.2019 to 30.09.2019	SEM II : 05.02.2020 to 27.02.2020 SEM IV : 07.02.2020 to 27.02.2020 SEM VI : 10.02.2020 to 27.02.2020

### 4. Date of Assessments

#### Continuous Internal Assessment

Particulars	Odd Semester	Even Semester
UG MID-I	SEM I : 25.07.2019 to 27.07.2019 SEM III : 25.07.2019 to 27.07.2019 SEM V : 24.07.2019 to 27.07.2019	SEM II : 16.12.2019 to 21.12.2019 SEM IV : 26.12.2019 to 30.12.2019 SEM VI : 16.12.2019 to 24.12.2019
UG MID-II	SEM I : 19.09.2019 to 21.09.2019 SEM III : 19.09.2019 to 21.09.2019 SEM V : 18.09.2019 to 21.09.2019	SEM II : 18.02.2020 to 20.02.2020 SEM IV : 18.02.2020 to 19.02.2020 SEM VI : 17.02.2020 to 20.02.2020

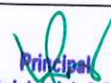
#### End Semester Examinations

##### Theory Exams

Particulars	Odd Semester	Even Semester
UG	SEM I : 30.10.2019 to 07.11.2019 SEM III : 21.10.2019 to 29.10.2019 SEM V : 21.10.2019 to 29.10.2019	SEM II : 07.10.2020 to 23.10.2020 SEM IV : 16.03.2020 to 19.03.2020 & 23.09.2020 to 01.10.2020 SEM VI : 16.03.2020 to 19.03.2020 & 07.09.2020 to 21.09.2020

##### Practical Exams

Particulars	Odd Semester	Even Semester
UG	SEM I : 21.10.2019 to 25.10.2019 SEM III : 12.10.2019 to 15.10.2019 SEM V : 12.10.2019 to 18.10.2019	SEM II : 16.03.2020 to 20.03.2020 SEM IV : 06.03.2020 to 10.03.2020 SEM VI : 06.03.2020 to 12.03.2020

  
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## 5. Declaration of Results

### Continuous Internal Assessment

Particulars	Odd Semester	Even Semester
UG	SEM I : 25.09.2019 SEM III : 25.09.2019 SEM V : 25.09.2019	SEM II : 24.02.2020 SEM IV : 24.02.2020 SEM VI : 24.02.2020

### End Semester Examinations

Particulars	Odd Semester	Even Semester
UG	SEM I : 30.11.2019 SEM III : 22.11.2019 SEM V : 22.11.2019	SEM II : 18.11.2020 SEM IV : 19.10.2020 SEM VI : 09.10.2020

## 6. External Examiners

### a. No. of External Question Paper Setters

Particulars	Odd Semester	Even Semester
UG	65	80

### b. No. of External Evaluators

Particulars	Odd Semester	Even Semester
UG	74	70

## 7. Internal Examiners

### a. No. of Internal Question Paper Setters

Particulars	Odd Semester	Even Semester
UG	50	48

**b. No. of Inter Departmental Evaluators**

Particulars	Odd Semester	Even Semester
UG	50	48

**8. Grievances and Revaluation**

No. of students applied for revaluation	69
Total No. of students Appeared in the Examinations	2187
Percentage per year	3.15

**9. Examination Results – Programme wise**

**a. Semester End Examinations – Odd Semester**

Programme UG	Semester I Batch : 2019-2022			Semester III Batch : 2018-2021			Semester V Batch : 2017-2020		
	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass
BA	27	22	81.48	26	15	57.69	42	32	76.19
B.Com (Gen)	65	51	78.46	62	33	53.23	61	53	86.89
MPC (TM)	31	9	29.03	26	8	30.77	26	9	34.62
MPC (EM)	36	16	44.44	32	19	59.38	31	16	51.61
BZC (TM)	19	12	63.16	13	9	69.23	14	12	85.71
BZC (EM)	16	7	43.75	22	16	72.73	15	14	93.33
MPCs	58	28	48.28	56	41	73.21	55	40	72.73
MCCs	59	36	61.02	54	36	66.67	38	16	42.11
B.Com (C.A.)	70	55	78.57	64	54	84.38	61	54	88.52
AQU	25	16	64.00	---					
<b>Total</b>	<b>406</b>	<b>252</b>	<b>62.07</b>	<b>355</b>	<b>231</b>	<b>65.07</b>	<b>343</b>	<b>246</b>	<b>71.72</b>


  
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b. Semester End Examinations – Even Semester

Programme UG	Semester II Batch : 2019-2022			Semester IV Batch : 2018-2021			Semester VI Batch : 2017-2020		
	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass
BA	27	13	48.15	23	20	86.96	42	42	100.00
B.Com (G)	64	4	6.25	63	53	84.13	61	61	100.00
MPC (T)	30	10	33.33	26	13	50.00	25	24	96.00
MPC (E)	34	15	44.12	32	22	68.75	31	31	100.00
BZC (T)	19	13	68.42	13	8	61.54	14	14	100.00
BZC (E)	16	12	75.00	22	15	68.18	14	14	100.00
MPCs	57	40	70.18	54	44	81.48	55	55	100.00
MCCs	57	38	66.67	54	31	57.41	37	36	97.30
B.Com (C.A.)	67	40	59.70	61	52	85.25	61	60	98.36
AQU	24	21	87.50	---					
<b>Total</b>	<b>395</b>	<b>206</b>	<b>52.15</b>	<b>348</b>	<b>258</b>	<b>74.14</b>	<b>340</b>	<b>337</b>	<b>99.12</b>

c. Instant Examinations

Particulars	Appeared	Passed
<b>UG</b>	19	19

  
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### 10. Graduation Course Completed Results

Sl. No	Programme	Appeared	Course Completed	% of Pass	No. of Students passed in			
					Distinction	First	Second	Third
1	BA	42	42	100.00	4	22	15	1
2	B.Com - Gen	61	60	98.36		23	33	4
3	MPC - TM	25	22	88.00	2	14	6	
4	BZC - TM	14	14	100.00	2	11	1	
5	MPC - EM	31	31	100.00	10	14	7	
6	BZC - EM	14	14	100.00	5	8	1	
7	MPCs	55	55	100.00	17	34	4	
8	MCCs	37	36	97.30	8	8	20	
9	B.Com C.A.	61	60	98.36	7	43	10	
<b>Total -</b>		<b>340</b>	<b>334</b>	<b>98.24</b>	<b>55</b>	<b>177</b>	<b>97</b>	<b>5</b>



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**NUMBER OF DAYS FROM THE DATE OF LAST SEMESTER-END EXAMINATION  
TILL THE DECLARATION OF RESULTS – YEAR WISE**


**ODD SEMESTER (Academic Year 2019 – 20)**

**I<sup>st</sup> Semester**

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	I / I	06.11.2019	30.11.2019	23
B.Com Gen	21	I / I	06.11.2019	30.11.2019	23
MPC – TM	31	I / I	06.11.2019	30.11.2019	23
BZC – TM	41	I / I	06.11.2019	30.11.2019	23
MPC – EM	31	I / I	06.11.2019	30.11.2019	23
BZC – EM	41	I / I	06.11.2019	30.11.2019	23
MPCs	51	I / I	07.11.2019	30.11.2019	22
MCCs	53	I / I	07.11.2019	30.11.2019	22
B.Com (C.A.)	52	I / I	07.11.2019	30.11.2019	22
AQU	42	I / I	06.11.2019	30.11.2019	23

**III<sup>rd</sup> Semester**

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	III / II	28.10.2019	22.11.2019	25
B.Com Gen	21	III / II	28.10.2019	22.11.2019	25
MPC – TM	31	III / II	28.10.2019	22.11.2019	25
BZC – TM	41	III / II	28.10.2019	22.11.2019	25
MPC – EM	31	III / II	28.10.2019	22.11.2019	25
BZC – EM	41	III / II	28.10.2019	22.11.2019	25
MPCs	51	III / II	29.10.2019	22.11.2019	24
MCCs	53	III / II	29.10.2019	22.11.2019	24
B.Com (C.A.)	52	III / II	28.10.2019	22.11.2019	25

  
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**V<sup>th</sup> Semester**

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	V / III	26.10.2019	22.11.2019	27
B.Com Gen	21	V / III	26.10.2019	22.11.2019	27
MPC – TM	31	V / III	28.10.2019	22.11.2019	25
BZC – TM	41	V / III	28.10.2019	22.11.2019	25
MPC – EM	31	V / III	28.10.2019	22.11.2019	25
BZC – EM	41	V / III	28.10.2019	22.11.2019	25
MPCs	51	V / III	29.10.2019	22.11.2019	24
MCCs	53	V / III	29.10.2019	22.11.2019	24
B.Com (C.A.)	52	V / III	28.10.2019	22.11.2019	25

**EVEN SEMESTER (Academic Year 2019 – 20)****II<sup>nd</sup> Semester**

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	II / I	21.10.2020	18.11.2020	28
B.Com Gen	21	II / I	21.10.2020	18.11.2020	28
MPC – TM	31	II / I	22.10.2020	18.11.2020	27
BZC – TM	41	II / I	22.10.2020	18.11.2020	27
MPC – EM	31	II / I	22.10.2020	18.11.2020	27
BZC – EM	41	II / I	22.10.2020	18.11.2020	27
MPCs	51	II / I	23.10.2020	18.11.2020	26
MCCs	53	II / I	23.10.2020	18.11.2020	26
B.Com (C.A.)	52	II / I	21.10.2020	18.11.2020	28
AQU	42	II / I	22.10.2020	18.11.2020	27

**IV<sup>th</sup> Semester**

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	IV / II	28.09.2020	19.10.2020	20
B.Com Gen	21	IV / II	28.09.2020	19.10.2020	20
MPC – TM	31	IV / II	29.09.2020	19.10.2020	19
BZC – TM	41	IV / II	29.09.2020	19.10.2020	19
MPC – EM	31	IV / II	29.09.2020	19.10.2020	19
BZC – EM	41	IV / II	29.09.2020	19.10.2020	19
MPCs	51	IV / II	01.10.2020	19.10.2020	18
MCCs	53	IV / II	01.10.2020	19.10.2020	18
B.Com (C.A.)	52	IV / II	28.09.2020	19.10.2020	20

**VI<sup>th</sup> Semester**

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	VI / III	21.09.2020	09.10.2020	17
B.Com Gen	21	VI / III	21.09.2020	09.10.2020	17
MPC – TM	31	VI / III	21.09.2020	09.10.2020	17
BZC – TM	41	VI / III	21.09.2020	09.10.2020	17
MPC – EM	31	VI / III	21.09.2020	09.10.2020	17
BZC – EM	41	VI / III	21.09.2020	09.10.2020	17
MPCs	51	VI / III	21.09.2020	09.10.2020	17
MCCs	53	VI / III	21.09.2020	09.10.2020	17
B.Com (C.A.)	52	VI / III	21.09.2020	09.10.2020	17

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